

# PLYMOUTH BOROUGH

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## REQUEST / COMPLAINT FORM

ORIGINAL

ACTION COPY

FILE NO: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME OF PERSON MAKING REQUEST/COMPLAINT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

NATURE of REQUEST/COMPLAINT (CIRCLE ONE):

POLICE - CODE ENFORCEMENT - STREET DEPT. - OTHER

OWNER of PROPERTY: \_\_\_\_\_

ADDRESS of PROPERTY: \_\_\_\_\_

CONTACT PHONE NO: \_\_\_\_\_

BRIEF DESCRIPTION of REQUEST / COMPLAINT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OFFICE USE: \_\_\_\_\_ BOROUGH RESPONSE \_\_\_\_\_ DATE: \_\_\_\_\_

ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BY WHOM: \_\_\_\_\_

\*PLEASE BE ADVISED THAT THE PERSON(S) FILING THIS COMPLAINT MAY BE REQUIRED TO APPEAR IN COURT AS A WITNESS TO SUBSTANTIATE REPRESENTATIONS MADE IN THIS REQUEST/COMPLAINT FORM.